San Diego Unified
SCHOOL DISTRICT

Universal Form (Return Required)

Signature Verification of Receipt of Documents/Release of Information

Student Name (Last name, first name)	Parent Name (Last name, first name)	Grade
Address	Home Phone	School
City, Zip Code	Parent/Guardian Work Phone	Teacher (Grades K-5 only)

After reviewing the Facts for Parents booklet, student and parent/guardian must check each section, sign the last section, and return this form to the school office.

1. DISCRIMINATION, HARASSMENT, INTIMIDATION, & BULLYING POLICIES (*Facts for Parents:* Section B)

By checking each circle and signing below, I acknowledge the following:

- ◯ My student and I have read and understand the Discrimination and Harassment Policies section.
- ◯ My student and I understand the consequences should my student violate the policy.
- ◯ I have been informed of these rights.

2. PHOTOGRAPHY/VIDEO/MEDIA RELEASE*

During the school year, schools host events where representatives of the news media may be on campus to gather photographs and/or video footage.

In addition, parents and students may take photos of events in classrooms or around schools. These photos may be posted on the Internet, on social media or otherwise distributed without the permission of the school. Your child's participation in these events is valued, and parent permission is needed to include him or her in events where photography may take place.

Parents/Guardians who prefer that their child not be photographed or video recorded must notify their school by using this form. Schools make every effort to ensure the wishes of the parent/guardian. Please be aware that photographing and video recording by devices such as a mobile phones may take place without the knowledge of the teacher, principal or district staff.

PARENTS OR GUARDIANS:
Indicate your level of permission OR use the last circle to opt out completely.

◯ **I give my permission** (select all that apply).

- ☐ To have my student interviewed, photographed, and/or video recorded by news media.
- ☐ To have my student photographed and/or video recorded by the district/school. Photos and videos may be used on school/district websites, brochures, social media, etc.
- ☐ To have my child's name published in order to credit his or her work.
- ☐ To have my student's photograph included in the school yearbook.

◯ **I DO NOT want my child's name, photo or video published publicly.**

3. UNIFORM DISCIPLINE PLAN (*Facts for Parents:* Section C)

◯ I acknowledge that my student has read the Uniform Discipline Plan, and that my student and I understand the consequences should my student violate the policy.

4. HEALTH REQUIREMENTS (*Facts for Parents: Section* D)

California law requires that parents/guardians of each pupil acknowledge having been informed of their rights as explained in "Health Requirements" in *Facts for Parents.*

◯ I acknowledge that I have been informed of these rights.

5. TECHNOLOGY/NETWORK USE GUIDELINES (*Facts for Parents:* Section K)

The "Network Use Guidelines" for San Diego Unified School District is a contract and must be signed by students and parent/guardians before the student is given access to technology, the internet and other San Diego Unified networks.

- ◯ STUDENT: I understand and will abide by the rules and conditions outlined in Section K about access to technology, the internet and other San Diego Unified networks.
- ◯ PARENT or GUARDIAN: I give my student permission to use technology, and access the internet and other San Diego Unified networks.

6. SIGNATURES

By completing sections 1 – 5 and signing below, I the student, and I the parent, have read, understand and acknowledge the policies and rights outlined above and described in detail in *Facts for Parents.*

_____
Student Signature Date

_____
Parent/Guardian Signature Date

** Update your release preferences at any time by contacting your school office*

Revised: January 2019